

Pack Committee Member on-line (my.scouting.org) training instructions

Date: 18-May-2018

The following instructions presume that you have already established a BSA Profile account on my.scouting.org. If this is NOT the case, please spend the 2-3 minutes to create your BSA Profile.

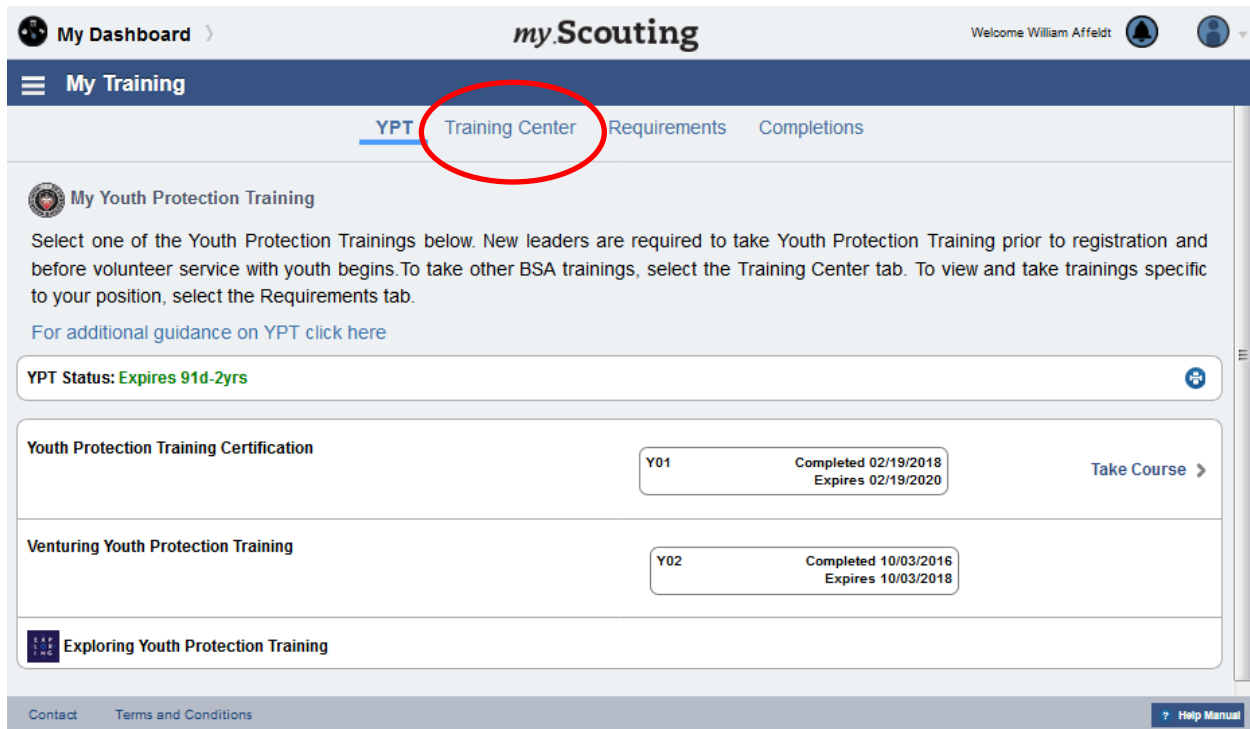
Thank you for taking the time to get trained for the position of Pack Committee Member. This training consists of 27 training modules in 3 separate on-line sections. Each module ranges between 2 and 15 minutes to complete. The total training time is about 3 hours. The modules can be completed one at a time or multiple modules in one session.

So, let's begin.

Log-on to my.scouting.org

Open My Dashboard (the My Training page should appear)

Click on the Training Center tab



The screenshot shows the my.Scouting website interface. At the top, there is a navigation bar with "My Dashboard" and "my.Scouting" logo. Below this is a "My Training" section with tabs for "YPT", "Training Center", "Requirements", and "Completions". The "Training Center" tab is circled in red. Below the tabs, there is a section for "My Youth Protection Training" with instructions and a link for additional guidance. A "YPT Status" box indicates "Expires 91d-2yrs". Below this, there are two rows of training modules: "Youth Protection Training Certification" (Y01, Completed 02/19/2018, Expires 02/19/2020) and "Venturing Youth Protection Training" (Y02, Completed 10/03/2016, Expires 10/03/2018). A "Take Course" button is visible next to the first module. At the bottom, there is a footer with "Contact", "Terms and Conditions", and "Help Manual" links.

Training Module	ID	Completed	Expires	Action
Youth Protection Training Certification	Y01	Completed 02/19/2018	Expires 02/19/2020	Take Course >
Venturing Youth Protection Training	Y02	Completed 10/03/2016	Expires 10/03/2018	

Under Training courses per Program, scroll down to “Cub Scouting” and **click on this section**

The screenshot shows the my.Scouting website interface. At the top, there is a navigation bar with "My Dashboard" on the left, the "my.Scouting" logo in the center, and "Welcome William Affeldt" on the right. Below this is a "My Training" header with a hamburger menu icon. Underneath, there are tabs for "YPT", "Training Center" (which is selected), "Requirements", and "Completions".

The main content area is titled "Training Courses by Program". It includes a note: "Select one of the programs below to view a list of the courses available in that category. NOTE: Some courses require you to have the latest version of Flash Player. [Click here](#) to download a free copy of the current version."

Below the note is a list of program categories, each with an icon and a right-pointing arrow:

- Cub Scouting** (highlighted with a red circle)
- Boy Scouting and Varsity
- Venturing
- Sea Scouts
- Exploring Youth (with "EXPLORING" text above the title)
- Exploring Adult (with "EXPLORING" text above the title)
- Position Specific Training

At the bottom of the page, there are links for "Contact", "Terms and Conditions", and a "Help Manual" button.

The following page will appear:

Click on the CS Cubmaster Training Learning Plan – “+ Add Plan”:

NOTE: IF the Training Plan is not started, there will be NO percentage (0%) complete



We all learn differently, and the Cub Scout training is designed to deliver the learning content in the style that works best for you—either online or instructor led. To get started with online training, select your position below. For other training content select the Home page.

Tips_MyScouting_App


A screenshot of the "Cub Scout Learning Plans" dashboard. At the top, there are statistics: 3 PLANS, 1 ASSIGNED, 0 INCOMPLETE, and 1 COMPLETE. Below these are sorting options: NAME (A-Z) and FILTERS (#). The dashboard displays three learning plans. The first is "CS Cubmaster Trai..." with a "+ Add Plan" button. The second is "CS Den Leader Trai..." with a progress bar showing "100% COMPLETED". The third is "CS Pack Committee ..." with a "+ Add Plan" button. This third plan is circled in red. Each plan card also includes a "TYPE Standard Learnin..." label and a small person icon.

NOTE: As the modules in ALL associated Training Plans/Sections inside the CS Pack Committee Training Learning Plan are completed, this page will indicate the percentage complete of all of the modules in the CS Pack Committee Training Learning Plan.

Upon clicking on the CS Pack Committee Training, the below page will be launched.
Choose a Pack Committee Learning Plan (Training Section) and click on it





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CS Pack Committee Training

 SEQUENCE NUMBER  FILTERS (#)

[Cub Scout Learning Plans](#) > [CS Pack Committee Training](#)

1	CS Pack Committee - Before the First Meeting	STATUS Incomplete	TYPE Learning Plan
2	CS Pack Committee - First 30 Days	STATUS Incomplete	TYPE Learning Plan
3	CS Pack Committee - Position Trained	STATUS Incomplete	TYPE Learning Plan

- The training is divided into 3 separate sections. All 3 sections must be completed.
- The overall Plan also tracks the overall percentage completion and each section tracks the percent completion of the modules within that section.
- All modules in all sections are required to be completed before this training is considered complete.
- Each training section consists of between 5 and 11 modules ranging from 3 to 15 minutes.

CAVEATS:

- The training modules must be 100% to get credit for the training module.
- ALL of the training modules in a section must be complete to get 100% completion for that section.
- Some of the training modules have a time-out period of inactivity. If this occurs, the entire module must be re-taken.

The following (or similar) page will appear.
Choose a training module and launch the training



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CS Pack Committee - Before the First Meeting

Cub Scout Learning Plans > CS Pack Committee Training > CS Pack Committee - Before the First Meeting

1	<p>CS The Pack Committee Every pack is under the supervision of a pack committee which consists of at least three members (chair, secretary, and treasurer), although most committees are larger... more</p>	<p>DUE DATE N/A</p> <p>TYPE Course</p>	<p>STATUS Completed</p> <p>COMPLETED DATE October 28, 2016</p>	<p>OPTIONAL No</p>
2	<p>CS How Dens and Packs Work When families join Scouting, they become members of a Scout unit or den. The Cub Scout den is a part of a pack. Each pack is identified by their pack number. Each... more</p>	<p>DUE DATE N/A</p> <p>TYPE Course</p>	<p>STATUS Completed</p> <p>COMPLETED DATE October 28, 2016</p>	<p>OPTIONAL No</p>
3	<p>CS Cub Scouting Purposes Cub Scouting is family-oriented and builds independence, as well as skills the boys will use for their entire lives. This module focuses on the ten purposes the Cub Scout... more</p>	<p>DUE DATE N/A</p> <p>TYPE Course</p>	<p>STATUS Completed</p> <p>COMPLETED DATE October 28, 2016</p>	<p>OPTIONAL No</p>
4	<p>CS The Methods of Cub Scouting Cub Scouting features time-tested methods to keep the boys active and involved. Here we will focus on what those methods are and why they are important.</p>	<p>DUE DATE N/A</p> <p>TYPE Course</p>	<p>STATUS Completed</p> <p>COMPLETED DATE October 28, 2016</p>	<p>OPTIONAL No</p>
5	<p>CS Cub Scouting Ideals As a new leader, it may seem to you that there are a lot of different things to learn. In this lesson we will cover many which are a vital to teaching the core values of... more</p>	<p>DUE DATE N/A</p> <p>TYPE Course</p>	<p>STATUS Completed</p> <p>COMPLETED DATE October 28, 2016</p>	<p>OPTIONAL No</p>

- When the module is complete, the Status will change from: “Not Attempted” to “In Progress” and finally “Completed” (with a completion date).
- Choose another Training Learning Plan and repeat the above process until ALL modules are completed.